

## Process for National Audit Projects funded by BOS

1. Submit proposed audit to the CSC, including applications for CSC funding.
2. Review by the Audit sub-group prior to consideration by the CSC
3. Approval by CSC.
4. Email updates should be sent to the CSC through the audit co-ordinator prior to CSC meetings.
5. A written annual progress report (including budget details) or a report at the completion of the project, whichever is soonest, should be submitted to the chair of the CSC and the CSC audit co-ordinator.
6. Any substantial amendments or additional budget requirements should be highlighted promptly to the CSC audit co-ordinator
7. At the conclusion of the project, a summary will be posted on the BOS website and a report shall be written for submission to the Clinical Effectiveness Bulletin or appropriate peer-reviewed journal.