Minutes of the meeting held on Thursday 19th September
Exchange 9, Manchester Central Convention Centre

Present
Darren Johnston (Chair & NI)
Jaspal Panesar (West Midlands)
Gavin Barry (Mersey & audit sum.)
Gursharan Minhas (SW Thames)
Nikki Attack (CGC)
Basher Dawood (Eastern)
Giles Kidner (Oxford)
Jaspal Panesar (West Midlands)
Benjamin Lewis (Mersey)
Lesley St Rose – deputy for Sally Walker (Northern)

Apologies
Nicola Johnson (South East)
Joyce Russell (Mersey)
Gursharan Minhas (SW Thames)
Amanda Smith (South West)
Sally Walker (Northern)

1. Welcome to New Co-ordinators & Deputies
The chair welcomed to the group the newly appointed regional audit coordinators and thanked the outgoing regional co-ordinators for all their hard work. A warm welcome was also extended to deputising regional co-ordinators.

2. Apologies
Recorded as above.

3. Minutes of the last meeting
Accepted as correct.

4. Matters arising from minutes
There were no matters arising.

5. National Survey of Regional Audit Activity
Out of the 17 regions only 9 submitted audit returns for 2012. A total of 36 projects were completed and 29 were ongoing. Again, some of the new co-ordinators indicated that they had not received a formal handover from their predecessors and were unsure as to their role as regional audit co-ordinator. This may account for the relatively low number of regions submitting returns. Changes in email addresses may also account for the inability to contact some coordinators and hence lack of activity data. Additionally; the format and the file names for returned audits varies widely making the task of collating and organising the returns more difficult. It was decided that regional coordinators should serve a 3 year term.

Action: Gavin Barry will submit updated instructions i.e. standard file name formats etc. for future audit returns which Mariyah Nazir will email to the group members. These will also be made
available on the BOS website. Darren Johnston and Mariyah Nazir will continue to chase up returns on a timely fashion. Members will be reminded that guidelines on their role and how to complete and submit the returns are available on the BOS website. Regional coordinators will also be reminded that the term to be served is 3 years. Darren Johnston will liaise with Guy Deeming to see if there’s a possibility for automated tabulation of audit returns by the regional coordinators onto the website via personalised logins; thus allowing progress with submission of returns and tallying to be monitored more efficiently.

6. Adverse Incidents
The Adverse Incidents Newsletter has now been published and would have been received by all BOS members; this will continue to be published and circulated biannually. A list summarising incidents from 2012/2013 has also been sent out to all members by email.

Action: Regional co-coordinators are to continue to make their local groups aware that adverse incidents can be recorded online through the website. Reassure participants of anonymity and confidentiality. The link to the adverse incident web page will be emailed to all members by Mariyah Nazir.

7. Gold Chains

The report relating to the instances of gold plated chains corroding and subsequently failing has been published in May’s Adverse Incident Newsletter. As the manufacturer had stated the product may have been used past its typical useful lifetime expectancy; an alternative provider has noticed an increase in the demand for their product.

Action: Regional Co-ordinators to remind their groups of the issues relating to gold chain corrosion/failure and the need to consider which products may prove optimal for the purpose of extruding ectopic teeth.

7. National Audits

Value of Orthodontics
This project will be undertaken to ascertain the perceived value of orthodontics in the current climate; it will be questionnaire based and submitted to the COG, OSG, TGG, nurses, technicians and patients. Progress and findings will be made available to the group.

Autotransplantation
This questionnaire based audit has been completed and the results presented both at the BOC in Bournemouth and at the EOC in Reykjavik. The authors will follow this up with a prospective national audit to monitor tooth transplantation success.
New Patient Referrals and Radiographs
After a second round re-circulation of the questionnaire a response rate of 67% was achieved. The authors are still in the process of analysing the data from this national audit; the results should be available in the near future.

Audit of GDPs Willingness to Supervise Retention
The results of the pilot study were published in the April 2012 edition of the CEB. The authors intend to proceed with a larger national audit.

Supervision of Orthodontic Therapists
This is a questionnaire audit currently in progress; the authors intend to make the results available in the CEB and on poster format at next year’s conference.

9. Temporary Anchorage Devices (TADs)
The audit reports on TAD placement from June 2008 to May 2011 and June 2011 to May 2013 (the first 5 years of the BOS TADs audit) were circulated to all members. The results show a lower than expected success rate in terms of the primary outcome (anchorage provided without adverse effects) as 68% where the expected audit standard was greater than 70%. Of all 7 audit standards only one is currently being met (infection/inflammation around screw resulting in loss/removal).

The audit is still ongoing; David Bearn had mentioned at last year’s meeting that it would be beneficial to also collate results for each region and he requested each regional co-ordinator forward a list of hospital orthodontic units in their region to him.

Action: Regional co-ordinators are to remind their local members that they can continue submitting data online via the BOS website.
Regional co-ordinators to forward a list of hospital orthodontic units in their region to David Bearn (d.bearn@dundee.ac.uk)

10. Clinical Governance Committee
The Clinical Standards Committee chaired by Nikki Attack has merged with the Ethics Committee chaired by Steve Rudge. The new amalgamated committee will be known as the Clinical Governance Directorate; it will be chaired by Nikki Attack and has 3 subcommittee arms:

1. Audit (adverse incidents, CEB)
2. Publications (leaflets etc.)
3. Ethics and Standards

11. BOS Website
The new version went live the week of the conference. The group was reminded that adverse incidents and audit activity can be submitted online; the CEB can also be accessed online; as well as the minutes of this meeting.
12. HQIP
The group was reminded that the 7th-11th October is national clinical awareness week.

12. Any Other Business
It was requested that regional coordinators keep this group’s secretary (Mariyah Nazir aware) of any changes in email addresses and current coordinator status.
Nikki Attack requested the coordinators ask local members if there is anything specific the Clinical Governance Directorate can do for the local groups; idea to be circulated back to Nikki.
Basheer Dawood wondered if any sponsorship could be made available at a local level for audit groups; it was stated that currently BOS funding is restricted to national projects – however local groups could seek sponsorship from regional suppliers and the like.

13. Date of Next Meeting
After a brief discussion the majority indicated that they continue to prefer to have next year’s meeting on the Thursday at lunchtime. This will be held on the 18th September at the BOC in Edinburgh.

Mariyah Nazir